

Terms and Conditions for Get Your Sparkle On Fundraisers

To fundraise for the NSPCC by organising your own Get Your Sparkle On event, you must agree the terms and conditions below. These terms constitute the fundraising agreement between NSPCC and you, as a participant.

The Event

Get Your Sparkle On is a product created by the NSPCC whereby participants organise their own sparkly dress-down event at work, at home or at school throughout the Christmas period. The event is designed to raise funds for the NSPCC (the "Event").

Planning the event

1. Anyone organising a fundraising event for the NSPCC must be aged 18 or over by their Event Date.
2. I understand that the fundraising event I'm organising is in aid of the NSPCC. I understand that:
 - a. The event is my responsibility (including but not limited to all costs and liability) and the NSPCC bears no responsibility or liability whatsoever for the event. The event won't be covered by the NSPCC's insurance programme. If appropriate, I will arrange my own insurance and will make sure that contractors and external facilities used can demonstrate evidence of the relevant insurance cover.
 - b. I am responsible for the health and safety of all involved
 - c. I am responsible for ensuring food hygiene and ensuring that I have the relevant licenses e.g. if selling alcohol at the event.

Fundraising

1. I will use my best endeavours to raise money for NSPCC in connection with my participation in the event.
2. I understand and will make clear to those who support my fundraising that any money I send into the NSPCC will be treated as a donation and used for the NSPCC's work with children.
3. Donations are not generally refundable, even if the event does not take place.
4. I will forward all monies donated to the Charity either by cash, cheque, CAF or via an online giving provider no later than four weeks after the event.
5. I will only use lawful means to fundraise for the NSPCC and will not bring the charity's names into disrepute. I will observe the following fundraising rules and I will comply with any further rules and requirements about fundraising of which NSPCC may notify me:

- I will not use the NSPCC or any associated logo without first obtaining permission from the NSPCC and will allow the NSPCC to approve any materials produced whether printed or online.
- I will tell event attendees that I am raising money “in aid of” the NSPCC.
- I will not incur nor am I authorised to incur any cost, claim, loss or liability on behalf of NSPCC.
- I will contact the NSPCC before conducting any raffle, lottery or public event, and comply with any guidance, guidelines or insurance and legal requirements issued by the NSPCC in connection with this kind of event.
- I will obtain approval from NSPCC before approaching press or celebrities to support my event.
- I will secure the necessary approvals prior to undertaking street collections or collections on private property. House-to-house collections are not permitted.

I will ensure that I take responsibility for the safe keeping of money raised in the NSPCC's name, both during and after the collections, until it is transferred to the NSPCC and I will:

- If relevant, send the NSPCC my completed gift aid form with details of the names and addresses of and amounts donated or pledged by all donors no later than 4 weeks after my event. This will allow the NSPCC to process gift aid on donations. Please note that we will not contact your donors.
- Ensure that donations of £20 or more made by cheque are payable to 'NSPCC Registered Charity' and ensure that these cheques are sent to the NSPCC no later than 3 weeks after issue.
- Only use the gift aid form issued by the NSPCC and not use any other type of gift aid or sponsorship form (unless otherwise agreed with the NSPCC).

Reward

As a thank you for all your fundraising efforts, you will have the opportunity to be entered into a prize draw to win a Reward:

1. Participants who pay in their donations for Get Your Sparkle On to the NSPCC by 26 January 2020 will be entered into a prize draw to win a voucher for a retailer (the “Reward”).
2. In order to be eligible for the Reward, the participants must:
 - a. fundraise via the *JustGiving* website (www.justgiving.com) and link their fundraising page to the NSPCC's Get Your Sparkle On Event and Campaign page
 - b. have their donations visible on their *JustGiving* page by 23:59 26 January 2020.

3. Only fundraisers who register for the Event on the NSPCC website and who organise and deliver the Event will be eligible to be entered into the prize draw.
4. Rewards are non-transferable.
5. No cash alternative can be substituted.
6. Rewards will be awarded according to the fundraising income shown on the fundraiser's *JustGiving* page as of 26 January 2020
7. The NSPCC's decision on whether to award a Reward or whether a fundraiser qualifies for a Reward is final.
- 18 A participant's entitlement or eligibility for any Reward described above is conditional upon compliance by the participant with these rules. Winning participants may be required to provide a written acknowledgement of these rules and other terms and conditions, consents or releases related to the Reward.

Prize Draw conditions

16. This prize draw is open to anyone aged 18 and over but excludes employees of the NSPCC, and companies or persons associated with the draw. No donation or payment is necessary.
17. You can enter this draw without making a donation by sending your name and address on a postcard to Get Your Sparkle On prize draw, NSPCC, Weston House, 42 Curtain Road, London EC2A 3NH17. The prize draw shall commence on 9 September and will close on 26 January 23:59. The prize winner will be selected randomly from all qualifying entries on 27 January. If the winner cannot be notified within 3 days of the closing date then an alternative winner will be selected. The winner will be notified via email or telephone.
18. The prize is a voucher from a retailer.
19. The prize will be supplied by the NSPCC on behalf of the retailer. The prize is non-transferable.
20. For the list of winners, please contact the Sparkle Squad at sparkle@nspcc.org.uk, 02037729720
21. The NSPCC may use personal data from the received registrations for the purposes of running this free prize draw, unless otherwise stated in the entry details. By entering this free prize draw, all Entrants consent to the use of their personal data by the NSPCC for the purposes of the administration of this free prize draw and any other purposes to which the entrant consented.
22. By entering this free prize draw entrants confirm that they have read and agree to be bound by these terms and conditions and by the decisions of the NSPCC, which are final in all matters relating to the free prize draw.
23. The NSPCC will not be responsible for technical failures or otherwise including any failure which is within the control of the NSPCC or its agencies. The NSPCC reserves the right to extend, withdraw, alter or suspend this draw for legal or technical reasons without any liability. Any such alterations will be posted as soon as is reasonably possible. Events outside NSPCC control could result in a prize being replaced by a similar prize of equivalent value.

24. NSPCC registered office is Weston House, 42 Curtain Road, London, EC2A 3NH. Registered charity number 216401 (England & Wales), SC037717 (Scotland).

25. This free prize draw is subject to the laws of England and the jurisdiction of the English courts.

Confirmation

I confirm I have read, understood and agree to all the terms and conditions set out above, and understand NSPCC may terminate our relationship if I am in breach of any of the terms and conditions.

We recommend that you print and keep a copy of this agreement with a note of the date on which you accepted its terms and conditions. If you have any questions or concerns please contact sparkle@nspcc.org.uk.

Many thanks for your support and good luck with your fundraising!