



Health and safety induction for Fundraising volunteers

Introduction

Your safety as an NSPCC volunteer is of paramount importance to us. We want to do everything we reasonably can to keep you safe. To help achieve this, we expect all our volunteers to follow the instructions and important information set out below. Not doing so could put you, your colleagues, our service users or members of the public at risk.

As each volunteer role is different, you will also be given more role specific health and safety information by your manager.

Health and Safety Policy

The [Health and Safety Policy](#), outlines NSPCC's commitment to health and safety together with arrangements in place for managing health and safety.

Event risk assessments

The NSPCC has a duty of care to members of the public and visitors, especially vulnerable children and young people, and we will take all reasonable steps to provide a healthy, safe and secure environment at our fundraising events. For those volunteers organising fundraising events the fundraising event risk assessment guide should be reviewed. This document and relevant links highlight what health and safety measures may be needed, based on the risk and nature of the event planned. Please ask your manager for a copy.

First Aid

Ask your manager or your contact at the third-party site as to what their first aid arrangements are.

Accident and hazard reporting

All accidents, no matter how minor or near miss, must be recorded. If an accident occurs or a hazard is identified you must immediately contact your manager. Accidents which happen at events or sites managed by third-parties should be recorded via the site or event organiser, and a copy provided to the relevant NSPCC manager.

If you have a road traffic accident whilst driving on NSPCC business this also must be reported.

Personal safety

Occasionally volunteers may need to work alone as part of their role. Volunteers must be familiar with the personal safety lone working guidance. Please ask your manager for a copy.

Cash handling

Volunteers may have to collect / deposit cash donations and are asked to follow the lone working cash handling guidance checklist. Please ask your manager for a copy.

MAE POB PLENTYNDOD WERTH BRWYDRO DROSTO
EVERY CHILDHOOD IS WORTH FIGHTING FOR



Work-related travel

Volunteers undertaking work-related travel must be familiar with the guidance to manage the risks associated with the use of vehicles for work-related journey. This excludes the usual commute between home and a permanent place of work. Please ask your manager for a copy.

Manual handling

Risks to volunteers from manual handling can be reduced by suitably assessing and understanding how to reduce the risks associated with manual handling. Please ask your manager for more information.

Mental health and wellbeing

Your mental health and wellbeing is so important to us. We want to share with you what we are doing as an organisation, as well as share advice, to help you [look after your own mental health](#).

If you have any questions or queries with any of the above information please raise with your manager.

**MAE POB PLENTYNDOD WERTH BRWYDRO DROSTO
EVERY CHILDHOOD IS WORTH FIGHTING FOR**